



AYSO Region 213 Regional Guidelines



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AYSO Region 213 Regional Guidelines

Article One: Purpose

The Standard Regional Guidelines used as a baseline for these AYSO Region 213 Regional Guidelines (“Regional Guidelines”) have been adopted by the American Youth Soccer Organization (AYSO) pursuant to the authority granted in AYSO National Bylaw Section 1.03 (a) (6) to provide guidance to the Region in its organization and operation.

Under AYSO National Bylaw Section 1.04 (I) and National Policy Statement 6.1, the Region has the responsibility to operate in accordance with these Regional Guidelines which have been approved by the Regional Board, the Region’s Area Director and the Section Director.

These Regional Guidelines are subject to AYSO’s Articles of Incorporation, National Bylaws, National Policy Statements, *National Rules & Regulations*, Section Rules and Regulations, and Area guidelines (AYSO’s “operating regulations”). All operating regulations are available on-line at <http://www.ayso.org>, and copies of these documents will be made available by the Region upon request and are hereby incorporated by reference as a part of these Regional Guidelines. These Regional Guidelines are meant to enhance and to conform with the operating regulations. To the extent that there may be any contradiction or conflict among these documents, the operating regulations shall prevail.

These guidelines must be made available upon request to the members of the Region pursuant to AYSO Bylaw 1.04 (I).

Article Two: Mission

The AYSO Mission is to develop and deliver quality youth soccer programs which promote a fun, family environment based on the AYSO philosophies:

Everyone Plays - Our Region’s goal is for kids to play soccer—so we mandate that every player on every team must play at least half of every game.

Balanced Teams - Each year we form new teams as evenly balanced as possible—because it is fair and more fun when teams of equal ability play.

Open Registration - Our program is open to all children between 4 and 18 years of age who want to register and play soccer. Interest and enthusiasm are the only criteria for playing.

Positive Coaching - Encouragement of player effort provides for greater enjoyment by the players and ultimately leads to better-skilled and better-motivated players.

Good Sportsmanship - We strive to create a safe, fair, fun and positive environment based on mutual respect, rather than a win-at-all-costs attitude, and our program is designed to instill good sportsmanship in every facet of AYSO.

Player Development - We believe that all players should be able to develop their soccer skills and knowledge to the best of their abilities, both individually and as members of a team, in order to maximize their enjoyment of the game.



Article Three: Duties and Responsibilities of the Region

The duties and responsibilities of the Region shall be, to the extent permitted by its size and available resources:

1. To operate and offer a quality youth soccer program to all youth from 4 through 18 years of age in a safe, fun, fair, positive environment that complies in letter and spirit with the Bylaws, policies, rules, regulations, and philosophies of AYSO;
2. To maintain good community relations and become involved in youth development and other community activities;
3. To register in the AYSO online registration system or with the National Office all participating players, coaches, referees, administrators, and other volunteers prior to the commencement of the membership year or, if registered during the membership year, within 30 days following such registration;
4. To assign players and coaches to assure proper balance of teams within each age division within the Region or within a reasonable part thereof;
5. To obtain and maintain safe playing facilities;
6. To obtain and be accountable for uniforms, balls, goals and other equipment and to use such equipment in a safe manner;
7. To schedule practices and games;
8. To recruit and assign volunteers including coaches and referees, and train them through clinics and audio/visual programs;
9. To disseminate information to the participants, their families and the community concerning the Region and its programs;
10. To recognize volunteer efforts;
11. To hold periodic meetings of the Regional Board and disseminate to the participants, their families and the community appropriate information concerning the operation of the Region by the Board;
12. To comply with AYSO policies and procedures relating to financial matters; including:
 - a. to publish for the Region and for the files at the National Office, and make available to the participants and their families at least annually, financial statements of the Region and guidelines for the operation of the Region approved by the Area Director and Section Director, or in the absence of such guidelines, operate the Region in accordance with the Standard Regional Guidelines as are in effect from time to time;
 - b. to collect and disburse fees and other monies ensuring the sound financial organization and operation of the Region, to keep and submit to the National Office as required, accurate financial records to insure continuation of the tax exempt status of AYSO;
 - c. to participate in the National Accounting Program; and,
 - d. to pay the National Office the national player fee and all amounts due with respect to the Region's purchases from the National Office within the payment guidelines established by the national treasurer.



13. To elect or appoint, at a minimum, a Regional Commissioner, Treasurer, Risk Manager/Safety director, Coach Administrator, Referee Administrator, Registrar and Child and Volunteer Protection Advocate;
14. To comply with the Soccer Accident Insurance (SAI) plan and to submit insurance claims according to current procedures;
15. To notify the National Office immediately of any potential or actual financial irregularities or losses or any threatened or actual claim or lawsuit against the Region, its participants, or AYSO;
16. To implement AYSO's national programs available to the Region at least once a season;
17. To cooperate with neighboring Regions, and Area, Section and development personnel, to promote growth, development and cooperation throughout AYSO;
18. To participate in Area, Section and national events and programs; and
19. To cooperate in policies and procedures developed by the Board or the National Office with respect to requiring each coach, referee, and other designated volunteers to complete a volunteer form, and with respect to verifying the information obtained, before permitting the coach, referee or such volunteer to participate.

Article Four: Membership in the Region

1. There shall be three kinds of members in the Region:
 - (a) **EXECUTIVE MEMBERS:** The duly nominated and approved Regional Commissioner shall be the Region's executive member as long as the individual holds that position. Pursuant to AYSO National Bylaws Section 3.03, the Regional Commissioner may not hold more than one position within the AYSO Organization which is an executive membership position and such memberships shall not be transferable.
 - (b) **PARTICIPATING MEMBERS:**
 - 1) All youth who exhibit a sincere interest in soccer and who have become registered as a participating player pursuant to the Rules & Regulations of the Organization.
 - 2) All Region volunteers, other than executive members, who become registered with the Organization, including all Regional administrators, coaches, and referees.
 - (c) **HONORARY MEMBERS:** those other persons to whom the Regional Board grants membership to recognize a contribution of value to the Region or to express its gratitude.
2. No one will be considered a participating member or a playing member unless and until an application is submitted to the Region using the appropriate forms prescribed by AYSO and the application is accepted and entered into the AYSO business system by the Region.
3. The names, addresses and telephone number of all members of the Region, as well as the information contained in the AYSO Executive Member Directory or any AYSO database are private and confidential. Such information and mailing lists or access to any AYSO database may not be disclosed or distributed to anyone, including any vendor or sponsor, without the prior written approval of the national executive director.



Article Five: Management of the Region

1. Regional Commissioner

The Regional Commissioner, with the support and assistance of the Regional Board, shall conduct the business and affairs of the Region.

- (a) The Regional Commissioner shall serve a term of three years, subject to the terms of approval set forth by the National Board of Directors (see paragraph 6). The Regional Commissioner may serve multiple terms so long as he or she is nominated and appointed as indicated below.
- (b) It is the general policy of the Region that the Regional Commissioner will have normally served at least one year on the Regional Board before serving as Regional Commissioner.
- (c) It is the general policy of the Region that the Regional Commissioner not serve as a coach or assistant coach, nor hold any other board or staff position in the Region, except with the approval of the Regional Board. Where the Regional Commissioner or other board member also serves in another volunteer capacity, the Regional Board shall, at a minimum, adopt special procedures to insure that decisions affecting the Regional Commissioner acting in such other capacity are made by other, disinterested board members.
- (d) The Regional Commissioner shall act in all other ways to avoid the appearance of a conflict of interest.
- (e) The Regional Commissioner may be suspended by the Area Director or the Section Director and suspended or removed by the National Board of Directors in accordance with Sections 3.07 and 7.03 of the National Bylaws.

2. Regional Board

- (a) The Regional Board shall be comprised as described in Article Six.
- (b) Regional Board members shall serve a one year term or until the next annual meeting.
- (c) Any board member (except the Regional Commissioner) may be removed in accordance with Article Nine, paragraph 4, of these guidelines.

3. Meetings

The Regional Board shall fix, at its initial meeting each year ("annual meeting"), the time, date and place of each regular meeting of the Regional Board and send notice of such annual meeting to all participants in the program.

- (a) It shall be the policy of the Region to hold at least one board meeting in each month during the primary season and at least one every two months during the remainder of the year. The Regional Board shall provide for the taking of minutes of the proceedings at each meeting and make them available to the members of the Region.
- (b) All Regional Board meetings shall be open to all participating members unless the Regional Board determines that it is necessary to hold an executive session.
- (c) An "executive session" is permitted only to review personnel matters, disciplinary matters, or legal matters, and should not be used where a vote upon any issue involving the affairs of the Region is taken.



- (d) The Regional Commissioner or 1/3 of the board members may call a special meeting of the Regional Board on three days' prior notice stating the purposes of such meeting, which notice may be given in writing, by telephone or in person.
- (e) A majority of the board members shall constitute a quorum for the purpose of holding either a regular or special meeting.

4. Voting; Veto Powers

Unless otherwise specifically provided by these guidelines, all decisions of the Regional Board shall be made by a majority decision of the board members voting on any such matter; provided, however, that the Regional Commissioner may veto any such decision if the effect of such decision would be to violate any of the national operating regulations.

- (a) Such veto may be reviewed by the Area Director (the "AD") on request by a 1/3 vote of the board members voting on such matter.
- (b) By a 2/3 vote of the entire Regional Board, any other issue may be put to the participating members of the Region, subject to fair and reasonable voting procedures to be adopted by the Regional Board.

5. Regional Board Nomination Procedures

- (a) At least one month prior to the annual meeting, the Regional Commissioner shall appoint a nominating commission of not less than three in number consisting of board members and a reasonable number of persons who are not members of the board.
- (b) The nominating commission shall publicize to the participating members of the Region the Regional Board positions to be voted upon, recruit candidates and accept the names of candidates from other participating members of the Region.
- (c) Regional Board members need not be parents of players in the Region.
- (d) At the annual meeting, the nominating commission shall present to the outgoing board a slate of candidates it deems worthy of consideration. By majority vote of the outgoing board members present and voting, the final list of board nominees shall be presented to the Regional Commissioner for appointment.
- (e) The Regional Commissioner may choose not to appoint an individual to a board position, even though recommended and approved, if the Regional Commissioner deems there is sufficient reason not to make the appointment. In such case, the Regional Commissioner shall ask the nominating commission to recommend additional candidates for approval and appointment. This inclusive and democratic process should be followed any time there are board positions to be filled, with the only exception being the appointment of the inaugural Regional Board (see paragraph 2 of this Article Five.).
- (f) An emergent or unplanned vacancy on the Regional Board before the expiration of the term, except that of Regional Commissioner, may be filled by an interim candidate nominated by a majority vote of the then remaining board members..
- (g) The person filling such vacancy shall serve until the next annual meeting and until his/her successor has been duly appointed.

6. Regional Commissioner Reappointment/Replacement

At least three months, and preferably six months, before the expiration of the Regional Commissioner's term, or whenever there is a vacancy in the Regional Commissioner position due to death, resignation or removal, the Regional Board shall constitute a nominating commission.



- (a) Such nominating commission may be the same nominating commission appointed pursuant to the preceding paragraph.
- (b) The nominating commission shall submit its recommendations of one or more candidates for the position of Regional Commissioner to the Regional Board. The Regional Board shall, by a majority vote, nominate a Regional Commissioner and forward such nomination to the Region's Area Director as directed by National Bylaw Section 7.03.
- (c) In the absence of a Regional Board, the Regional Commissioner will be nominated by the Region's Area Director. A nominee for Regional Commissioner is subject to approval of the Area Director, Section Director and National Board of Directors and is effective only upon approval of the National Board of Directors. The National Board of Directors has full discretion to approve or disapprove a nominee for a term of three years or for a shorter period as it sees fit.
- (d) In the event of a vacancy in the position of Regional Commissioner other than at the expiration of the regular term, the Regional Board, including (if available) the outgoing Regional Commissioner, shall recommend an interim Regional Commissioner and submit such recommendation to the Area Director. The interim successor shall remain in office until the completion of the election procedures described in this paragraph.

7. Voluntary Service

No board member or any other participant in the Region shall receive monetary or other compensation for his/her services to the Region, nor may he/she use his/her position to benefit him/her directly or indirectly in any other way, such as a supplier of equipment or camp programs to the Region. Nothing in this paragraph prohibits any Regional Board or staff member, or Regional volunteer, from being reimbursed for his or her out-of-pocket expenses incurred for work on behalf of the Region with the approval of the Regional Board.

Article Six: Officers

1. The Regional Board shall, at a minimum, consist of the Regional Commissioner, the Regional Treasurer, the Regional Risk Management/Safety Director, the Regional Coach Administrator, the Regional Referee Administrator, the Registrar and the Regional Child and Volunteer Protection Advocate.
 - (a) The Regional Board may create, designate, appoint, or elect such other voting board, or non-voting staff, positions including one or more Assistant Regional Commissioners, a Regional Secretary, a Regional Coach Trainer, a Regional Director of Referee Instruction, a Regional Director of Referee Assessment, Age Division Coordinators, a Director of Playing Fields, a Team Parent Coordinator, a Director of Public Relations, a Statistician/Scheduler, a Director of Purchasing, a Director of Volunteer Recruitment and Development, a Regional Auditor, and such other positions as the Regional Board may from time to time deem desirable.
 - (b) In addition, there may be such members-at-large as the board shall create.
 - (c) All members of a Regional Board understand and agree that they are fiduciaries of and owe a duty of loyalty to AYSO, and agree to be bound by its Bylaws, Policies, *Rules & Regulations*.
2. Position descriptions for all positions may be found and downloaded from the AYSO Website, at <http://www.ayso.org>. or may be obtained by calling the Supply Center to order the complete list. For specific position description requests, please call the Safe Haven Office at the National Office. Every volunteer should have a copy of their position description, and current copies should be kept in the Region for succession planning purposes.



3. A brief and general overview of the duties and responsibilities of the seven mandatory board positions follows.

- Regional Commissioner:

The AYSO volunteer position of Regional Commissioner is intended to have the responsibility and the authority to manage the day-to-day business of the Region, within the framework of the AYSO operating regulations.

- Regional Treasurer:

The AYSO volunteer position of Regional Treasurer is intended to have custody of all funds and securities, evidence of indebtedness and other valuable documents, and shall deposit funds and securities in the name and to the credit of the Region in a bank or depository.

- Regional Risk Management/Safety Director:

The AYSO volunteer position of Regional Risk Management/Safety Director is intended to be responsible for all aspects of the Region's safety and oversee the equipment, nets, fields, and clean-up for fields of the Region.

- Regional Coach Administrator:

The AYSO volunteer position of Regional Coach Administrator is intended to administer a quality coaching program within the Region.

- Regional Referee Administrator:

The AYSO volunteer position of Regional Referee Administrator is intended to implement, monitor, and maintain the AYSO National Referee Program including program delivery, staff development, communication, and coordination at the Regional level.

- Regional Registrar:

The AYSO volunteer position of Regional Registrar is responsible for planning and implementation of the annual registration of all players and, if CVPA trained and certified, of volunteers.

- Regional Child and Volunteer Protection Advocate (CVPA):

The AYSO volunteer position of Regional Child and Volunteer Protection Advocate is responsible for planning and implementation of the annual registration of all volunteers and to oversee the child and volunteer protection program in the Region in accordance with the AYSO Safe Haven program.

Article Seven: Information about the Program

1. Team Assignments

- (a) Teams shall be formed as set forth in the *National Rules & Regulations*, Articles II and III.
- (b) Team assignments of players shall be made by those persons delegated such task by the Regional Board.



- (c) Retention of players on any team shall be limited to the head coach's and assistant coach's child(ren). Otherwise there shall be no automatic retention of players on any specific team or with any specific coach from the previous season.
- (d) Every attempt shall be made to balance the skill level of teams within each division.
- (e) Once teams are formed, no transfer of any player from one team to another may be made without the approval of the coaches of both teams involved, the age division coordinator (if any), the Regional Commissioner and the parent or guardian of the player, unless the player is 18 years of age at the time. If the transfer of a player from one team to another requires the transfer of another player, then the parent or guardian of this other player must also approve of the transfer.
- (f) In the case where teams are involved in inter-Regional play, no transfer of any player from one team to another after such teams are formed may be made without the additional approval of the Area Director and, if affecting Section play, the Section Director.
- (g) The Region reserves the right to make team adjustments and to move players between teams without prior approvals as specified in paragraph (e) (of this section) above when it is determined the teams formed are not balanced and the adjustments made are for the good of the program.

2. Registration Fees; Refunds

- (a) The registration fee for each player participant shall be fixed annually by the Regional Board. The fee for the current year is set forth on the Region's website.
- (b) The Regional Board may by specific grant or scholarship, or by Regional policy, waive such registration in whole or in part with respect to any participant if such fee would create a hardship for such participant or his or her family.
- (c) Any player who withdraws from the program shall be entitled to a refund of such registration fee. In exceptional circumstances, the cost of the uniform (if it cannot be reused) or other specific non-recoverable costs may be deducted from the refund.

3. Eligibility

All boys and girls, between the ages of 4 and 18, based on their age as of July 31 of the year in which the membership year begins, shall be eligible to register for the program, subject to field availability, volunteer support, AYSO operating regulations, and such rules as may be issued by the Regional Board. It is the duty of the Region to assure that only eligible players are permitted to register and play.

4. Length of Season and Cancellation of Games

- (a) The length of any playing season during the year shall be of such duration as determined by the Regional Board and as set forth in the Regional calendar on the Region's website.
- (b) Inclement weather or poor field conditions may necessitate from time to time the postponing or canceling of games. Any such postponement or cancellation will be made at the discretion of the Regional Commissioner or the Regional Safety Director as early as practical before game time.
- (c) Once the game begins, only the referee in charge of the particular soccer field may suspend or cancel the game, except that the Regional Commissioner or designate may suspend or cancel games due to inclement weather or other conditions that may warrant such action.



5. Attendance; Participation

- (a) Every player shall be entitled to play at least half of every game. Moreover, it is the policy of the Region to encourage each coach to (i) play each player at least three quarters of every game, whenever possible, (ii) allow different players to start the first quarter of each game, (iii) have the goal keeper play at least one quarter on the field (for Core U10 and U12 divisions). No player shall play the entire game until all other available players have been given a chance to play at least three quarters of the game.
- (b) Each player is strongly urged to attend every team practice. Any player who misses' practices regularly may have his/her playing time limited to one-half (but not less than one-half) of a game.

6. Protests

- (a) No protest of games shall be permitted.
- (b) However, coaches are encouraged to file with the Regional Referee Administrator a written report within 48 hours after a game of any misapplication by a game referee of the *Laws of the Game* or rules and regulations. This procedure shall not be used as a means of complaining about or criticizing any judgment call of a referee or assistant referee.
- (c) If, after investigation by the Regional Referee Administrator, it is found that a law, rule, or regulation was misapplied, such referee shall be so informed in order to ensure that no further misapplication occurs.

7. Conduct during Games:

The highest standards of conduct and good sportsmanship must be maintained at all times by players, coaches, referees, spectators and all other participants.

- (a) Offensive, insulting or abusive language is forbidden.
- (b) The use of alcohol, tobacco products, simulated tobacco products or illegal drugs in the vicinity of the playing field during practices or games is strictly forbidden.
- (c) All participants must wear the official uniforms, as described in paragraph 12 of this Article Seven, for all games and dress in them in a neat, clean manner.
- (d) The use of shin guards is required at all practices and games.
- (e) Coaches are expected to be positive role models and set the best possible example for the participants. Excessive coaching from the sidelines shall not be permitted, and the function of the coach is to provide positive instruction and encouragement to the players. The coach may enter the field of play only with the consent of the referee and may coach only within 10 yards in each direction from the half-way line of the field (in no event in either of the penalty Areas or from behind the goals).
- (f) Spectators at games must remain behind the spectator control line (three yards from the sideline) and between the penalty Areas and their vocal efforts should be limited to positive compliments to the participants. Spectators are expected at all times to act positively around players and to demonstrate respect for opponents, officials, and all other volunteers. Under no circumstances should they attempt to coach or address remarks derogatory to players, coaches or the referee.
- (g) At the end of the game, the players on each team shall line up and shake hands with the players of the opposing team and thank the referee and assistant referees.



- (h) Discipline shall be up to the referee at each game. The referee shall have the power and authority to caution and send off players and warn and expel coaches (as well as spectators, in the case of outside interference) from the playing Area, or terminate the match if necessary, if their conduct violates the Laws of the Game, these guidelines or otherwise interferes with the course of play. No appeal of disciplinary action taken by a referee shall be allowed.
- (i) A player who is sent off for violation of the Laws of the Game shall be suspended for the duration of that game. A player who is cautioned or sent off may be subject to additional disciplinary action (e.g., parent conferences, game suspensions, expulsion) at the discretion of the Regional Board upon thorough review of the incident following the procedures outlined in Article 9 (Dispute Resolution). A coach, assistant coach or spectator who is warned or expelled from the field may also be subject to similar or additional disciplinary action at the discretion of the Regional Board upon thorough review of the incident following the procedures outlined in Article 9 (Dispute Resolution).

8. Refreshments at Games

It shall be the responsibility of each team to supply its own refreshments. It is suggested that the best kind of refreshment is cool water.

It is the responsibility of the coach and team parent participants to assure the absence of any drug, stimulant or other harmful substances in any refreshment given to any player.

9. Parental Participation

- (a) As AYSO is an “all-volunteer” organization, each parent or guardian who has a player in the Region shall be strongly encouraged to volunteer his or her valuable time and services in some way.
- (b) The Region shall not reduce or eliminate the player fee based upon voluntary work done by a participant’s parents or guardians and shall not charge an additional fee to those parents of players who do not volunteer their services or who do not donate funds to the program.
- (c) No fee distinction shall be made based upon parental or player participation in Regional fundraising activities.
- (d) The Region may not condition the registration of a player based upon any requirement of volunteer participation by a parent or guardian.

10. Facilities

- (a) It shall be the responsibility of both teams for the first game each day to set up the goalposts and nets and both teams for the last game of each day to take down the goalposts and nets.
- (b) Each field shall be lined and/or marked by cones under the direction of the Regional Commissioner and/or the director of playing fields, and each coach shall be provided with a first aid kit.
- (c) No trash should be left at the facility except in designated containers. Parking shall be limited to those Areas designated at the fields.
- (d) The authority to use facilities and fields are granted by permit to the Region by the city of Irvine and/or Irvine Unified School District. As such, the referees during matches and coaches during practices are entrusted with the authority to administer and enforce these Regional Guidelines under the terms of the permits. Any event or issue related to



facilities and/or fields, where the safety of participating members is at risk, must be reported to the Regional Commissioner within twenty-four (24) hours (of the time of the event).

11. Sponsors

The Region encourages local businesses and individuals to support its program. Suitable recognition shall be given to them. Contributions are strongly encouraged to be made to the Region rather than to a particular team. All such contributions are considered charitable contributions and are deductible for U.S. tax purposes, subject to the applicable limitations in the Internal Revenue Code. It is the responsibility of any sponsor to comply with the Internal Revenue Code and AYSO will give no opinion on whether a particular donation is or is not deductible.

12. Equipment

- (a) The Region shall make arrangements to supply each player with a shirt with the original or 50th Anniversary AYSO logo properly affixed thereto and, if possible, a pair of socks, and shorts.
- (b) Each player is expected to provide his/her own appropriate footwear and shin guards. No player may participate in a game without such shirt, socks, shorts, appropriate footwear and shin guards.
- (c) Players may not wear jewelry of any kind (including chains, watches, body jewelry and earrings), bandanas or other ornamentation or anything else that may, in the opinion of the referee, create an increased risk of injury to himself or herself or to other players during the game.
- (d) Medical information bracelets should not be removed, but can be taped closely to the skin or temporarily modified to fit more snugly.
- (e) Prescription eyeglasses may be worn, but must remain firmly on the wearer's head. A restraining strap may be worn. Non-prescription eyeglasses and sunglasses are not permitted to be worn by a player during a game.
- (f) Hard casts (including padded casts), splints, helmets and hard padding are not permitted to be worn by a player during any game or practice.

Article Eight: Financial Banking and Related Matters

1. Budget; Financial Statement

- (a) The Regional Board shall adopt an annual budget which provides the basis for setting player registration fees.
- (b) At the end of each season, the Regional Board shall cause to be prepared a statement of income received and amounts expended in connection with the program. Such statement shall be made available for review by the parent or guardian of each player and a copy shall be made available upon reasonable request.
- (c) This year's budget and last year's Statement of Income and Expenses are posted on the Region's website.



2. Account Signatories

- (a) All checks drawn on any bank account maintained by the Region shall bear two signatures, one of which must either be the Regional treasurer's or the Regional Commissioner's.
- (b) Additional signatories must be authorized by Regional Board action.
- (c) Two signatories from the same household shall not be allowed.
- (d) There must be at least three signatories on all Regional bank accounts.

3. Transfer of Funds

- (a) All funds received by the Region, whether from fees, gifts or otherwise, must be deposited into the Region's checking account,
- (b) All expenses and disbursements must be paid out of the Region's checking account.
- (c) All funds transferred in or out of the Region's savings account must be transferred from or to the Region's checking account.
- (d) No Regional expenses or reimbursements are to be paid from monies collected which have not first been deposited into, and accounted for within, the Regional checking account.

4. Cash Handling Procedures

The Regional treasurer in cooperation with other Regional Board and staff members shall establish internal control procedures to safeguard against the misuse or loss of Regional assets, especially in regard to cash receipts and cash disbursements. Such internal control procedures shall include the following:

- (a) Funds withdrawn for "cash box change" must be deposited back into the Regional bank account on the same day, or the first banking day thereafter.
- (b) All registration fees collected in cash and checks must be reconciled to the bank deposit slip and the AYSO registration forms.
- (c) Arrangements should be made to have the cash received deposited into the Regional bank account on the same day such cash is received, or the first banking day thereafter.
- (d) When handling a significant amount of cash monies, at least two Regional volunteers should be present.

5. Receipt Procedures

The Regional Treasurer in cooperation with other Regional Board and staff members shall establish internal control procedures to safeguard against the misuse or loss of Regional assets, especially in regard to receipts for monies received. Such internal control procedures shall include the following:

- (a) A cash receipt book must be used to record all payments received on behalf of the Region in cash. The original cash receipt for each transaction must be given to the payer, and the copy kept in the cash receipt book. All cash receipts must be signed or initialed by the volunteer completing the cash receipt form.
- (b) The cash receipt book must be reconciled to the bank deposit slip.



- (c) A volunteer accepting payment for registration fees should note upon an available portion of the player registration form: (i) the amount of the payment received; (ii) whether such payment was made in cash or by check; (iii) the check number (if paid by check); (iv) the date such payment was received if different from the date of the parent or guardian's signature on the player registration form; (v) the names of any other family member players for whom the payment was received; and (vi) the initials of the volunteer receiving such payment.

6. Immediate Accounting to Regional Treasurer

The Regional Treasurer in cooperation with other Regional Board and staff members shall establish internal control procedures to safeguard against the misuse or loss of Regional assets, especially in regard to the immediate accounting to the Regional Treasurer for monies received, checks written upon the Regional bank account, invoices received for accounts payable by the Region, and requests for reimbursement to Regional volunteers for out-of-pocket expenses incurred on behalf of the Region. Such internal control procedures shall include the following:

- (a) No one should sign a Regional check in blank or which contains any item to be filled in later.
- (b) No one should sign a Regional check without verifying the expense by examining the invoice or request for reimbursement.
- (c) Regional debit and/or credit card accounts are expressly forbidden. Members may make authorized purchases using a personal credit card and submit receipts for reimbursement to the Region.
- (d) No requests for reimbursement to Regional volunteers shall be honored without a written request signed by such volunteer, itemizing the out-of-pocket expenses incurred, and with supporting receipts or other documentation attached.
- (e) All bills and invoices received for payment by the Region must be forwarded to the Regional treasurer for payment, if not already paid, within five (5) days of the receipt.
- (f) The Regional Treasurer must be notified of any checks written on the Regional bank account without his or her knowledge within 48 hours of the issuance or delivery of such check for payment of any Regional expense.
- (g) All bank withdrawal transactions and Regional checks shall be noted with the appropriate National Accounting Program (NAP) code denoting the purpose for such transaction

7. Immediate Deposit Procedures

The Regional Treasurer in cooperation with other Regional Board and staff members shall establish internal control procedures to safeguard against the misuse or loss of Regional assets, especially in regard to the immediate deposit of monies received. Such internal control procedures shall include the following:

- (a) All fees collected on behalf of the Region for registration, sponsorships, fundraising, and donations or for any other purposes shall be deposited immediately after being reconciled with the appropriate cash receipt book, registration form, and/or bank deposit slips.
- (b) Under no circumstances may any person accept on behalf of the Region any post-dated check or agree to hold any check for deposit on a later day.

8. Monthly Bank Reconciliations

- (a) All Region accounts shall be reconciled by the Regional Treasurer, and verified by another board member who is not authorized to sign on the accounts.



- (b) The reconciled statement(s) and copy of bank statement must be presented to each board member at their regularly scheduled meeting.

9. Credit/Debit Card Transactions

If credit/debit cards are accepted for payment of registration fees, all required accounting shall be performed and submitted on the first banking day after each credit/debit card transaction.

10. Audits

It is strongly recommended that each Region have a Regional Auditor. Additionally, the Region at all times shall cooperate with, and respond to, inquiries by the Area Auditor and Section Auditor.

Article Nine: Dispute Resolution

1. General Policy

- (a) It is the policy of the Region to resolve all disputes involving persons involved in the Region in an amicable way, if possible. Compromise should be emphasized whenever possible, and personality conflicts should be avoided.
- (b) If disciplinary action is found to be necessary, it is the Region's policy to take only the minimum action necessary. All means available should be taken to avoid legal action.
- (c) It is the policy of the Region to avoid punishing the players for the conduct of the parents except when there is no other solution (e.g., where a parent cannot or will not cease his or her disruptive behavior).
- (d) It is the policy of the Region to avoid wiping out years of good memories of AYSO and good service to AYSO, and that suspension or removal procedures are to be used only as a last resort. Voluntary resignation is preferable to a suspension or removal procedure.
- (e) It is the policy of the Region to avoid publicizing the results of suspension or removal proceedings beyond those persons who need to know these results and to respect the privacy of the individuals involved. However, the Regional Commissioner or designee should notify the Area Director, the Section Director, the National Office or members of the AYSO Legal Commission of any pending proceedings pursuant to the operating regulations, and must comply with all applicable regulations and laws requiring suspension for abuse and similar events.

2. General Due Process Procedures

- (a) Disputes involving day-to-day activities of the Region should first be addressed and resolved, if possible, by the appropriate board member in charge of the activity and/or then by the Regional Commissioner, if necessary. For example, disputes arising out of game conduct should first be addressed and resolved, if possible, by the Regional Referee Administrator and/or then by the Regional Commissioner or a disinterested disciplinary review panel appointed by the Regional Commissioner, if necessary.
- (b) If it is determined that a Participating Member or Playing Member of the Region (including the parent, guardian or other family member of a Playing Member) needs to be disciplined, or that his or her participation in the Region should be limited or terminated, by way of suspension or removal, then the Regional Commissioner or designee shall give notice to such person of such action or proposed action, initially by telephone, FAX, in writing via email or in person.



- (c) Notice should always be followed by a written confirmation of the initial communication, delivered via a method which provides proof of mailing and/or delivery, not necessarily proof of receipt or signature by the non-executive member. The U.S. Postal Service "Delivery Confirmation Receipt", any Overnight/Next-Day delivery confirmation, or "In-Person" delivery by at least two volunteers will suffice.

The written confirmation shall specify the action to be taken and the reasons therefore. Such notice shall further notify such person that he or she, upon request, will be given a reasonable opportunity to explain why such action should not be taken. Such opportunity to respond may be in person, by telephone or in writing.

- (d) The Regional Commissioner may decide to conduct the review alone. If the Regional Commissioner was a witness to the incident or is otherwise involved in the matter, a neutral designee should be appointed to conduct the review. After such opportunity to respond has been given, the Regional Commissioner shall make a final determination and announce it in writing to the persons concerned.
- (e) Alternatively, the Regional Commissioner may choose to appoint a disinterested panel of neutral persons to review the matter. If a disciplinary review panel is appointed, the person appointed to chair that panel shall provide a written recommendation to the Regional Commissioner based upon a review of the information presented to the panel, after which the Regional Commissioner shall make a final determination and announce it in writing to the persons concerned.

3. Immediate Suspension

- (a) If the gravity of the incident or preliminary information collected about the matter presents imminent danger to participants or the program, the Regional Commissioner may immediately suspend the person(s) involved.
- (b) In such a case of immediate suspension, notice must be provided to the person(s) being suspended and a disciplinary review provided, if requested, according to the procedures described in Paragraph Two of this Article Nine above. However, a suspension may be imposed before a disciplinary review is conducted. A suspension is considered to be temporary in nature, and any such suspension may be removed or set aside by the Regional Commissioner should all the facts remove the original cause for concern.

4. Removal

- (a) The Regional Commissioner may remove a Participating Member or Playing Member of the Region (including the parent, guardian or other family member of a Playing Member) (whether or not suspended) from further involvement in the program.
- (b) Such removal may only be made upon prior notice and, if requested, after a disciplinary review proceeding described in Paragraph Two of this Article Nine above has been conducted.
- (c) Such removal is only permitted when there is found to be (i) a violation of the National Bylaws or of the rules, regulations, policies or philosophies of AYSO or (ii) conduct which disrupts the Region's or AYSO's activities or programs.

5. Disciplinary Review Procedures

- (a) Disciplinary review proceedings under these guidelines are intended to provide due process to the person whose conduct is the subject of the review proceeding.
- (b) If a disciplinary review panel is appointed, it should be comprised of an odd number so as to avoid ties during deliberations.



- (c) Any disciplinary review proceeding shall be held at a neutral location.
- (d) The procedures shall be communicated to all parties prior to the commencement of such a review proceeding.
- (e) All interested parties are to be informed of the date, time, and location of the proceeding.
- (f) The person whose conduct will be subject to review at that proceeding is responsible for notifying any individuals who that person may want to speak at that proceeding.
- (g) If a disciplinary review panel is convened, neither the Regional Commissioner nor a person who has a direct interest in the outcome of the matter shall participate as a decision maker in any stage of the review proceeding.
- (h) A person has a direct interest in the outcome of the matter if that person's conduct is in any way called into question by the events, or if that person is a witness to the events, has a familial relationship with any person involved in the matter, has a financial interest in the outcome, or whose judgment, for any reason, cannot be unbiased and neutral.
- (i) The review shall be conducted as quickly and as fairly as possible, but the proceedings may be structured as circumstances may require to keep them as positive as possible.
- (j) The person(s) conducting the review may ask such questions and request such documents or other items as may be necessary to obtain all pertinent facts, but should refrain from being overbearing with such examinations and requests.
- (k) It is strongly recommended that players and other minors not be asked to participate as witnesses or to offer "testimonials" either in person or in writing unless it is absolutely necessary in order to determine any pertinent fact of the matter.
- (l) The proceedings should be kept as confidential as may be necessary to protect all parties. The person(s) conducting the review shall listen to the facts of the situation from all interested parties. There is no right to make a record or recording of the live proceedings in any form (written, electronic, audio or visual). Any request by a party to use a court stenographer, or a mechanical or electronic device to record the proceedings should be denied.
- (m) Each "side" should make their presentations to the person(s) conducting the review outside the presence of the other to prevent undue acrimony or harm to the participants.
- (n) Parties do not have the right to involve attorneys or to cross-examine other parties or witnesses. Assistance of attorneys or any other persons whose help may be sought by an interested person may be permitted to help present facts within the discretion of the person(s) conducting the disciplinary review if it is believed that such participation will be helpful and positive.
- (o) Interested persons may request that the person(s) conducting the disciplinary review obtain information from or ask questions of others who are providing information if there is a good faith belief that the requested information will reveal facts pertinent to the issues under review.
- (p) At the conclusion of the disciplinary review proceeding, the person(s) conducting the review shall deliberate in private to determine the recommendation. Under no circumstances shall any such deliberation take place in the presence of the parties involved in the dispute.
 - 1) The person(s) conducting the disciplinary review will then decide the issues raised pursuant to AYSO operating regulations and these Regional Guidelines based on the information submitted, and determine the appropriate action to be taken.



- 2) In the event the review proceedings are conducted by a neutral appointee of the Regional Commissioner or by a neutral disciplinary review panel, the deliberations should result in a recommendation of action which is presented to the Regional Commissioner. In the case of a disciplinary review panel, the recommendation is determined by a majority vote.
 - 3) Such recommendation may include that no action should be taken against the individual accused, or that a warning or caution be given, that a written reprimand be given, that further education or probation be required, or that such person should be suspended or removed from involvement in Regional activities.
 - 4) In all cases, the Regional Commissioner makes the final determination of the action to be taken in the matter. If provided a recommendation from a neutral appointee or a neutral disciplinary review panel, the Regional Commissioner should not dismiss the recommendation(s) without careful consideration.
- (q) Where the final determination results in removal or where otherwise determined appropriate, the individual in question should be given an opportunity to resign voluntarily (except in instances involving alleged acts of physical violence or alleged improper sexual behavior). All persons whose conduct was at issue in the matter shall promptly be notified of such resignation or, in the absence of a resignation, of the disciplinary action taken. Such notice shall include notice of a right to appeal the decision to the next highest executive member within a reasonable period of time.

6. Appeal

- (a) If the party is dissatisfied with the decision or action taken by the Regional Commissioner, he/she may request a review of such decision by the Area Director, unless it is determined by the Area Director, or, he/she is not disinterested, then by the Section Director unless it is determined by the Section Director, or, he/she is not disinterested, then by the National Board of Directors, as may be appropriate pursuant to the operating regulations relating to dispute resolution and due process.
- (b) The basis of any such appeal must be that the original determination was arbitrary and capricious, or that the procedure was not fair, including that the person or persons making such determination are found not to have been disinterested, or that the procedures described in these guidelines were not followed.
- (c) There shall only be one appeal of each matter
- (d) Any determination made in accordance with this Article shall be final and binding on all concerned.

Article Ten: Changes in Guidelines

1. Approval of Guidelines

These Regional Guidelines shall become effective after being approved by the Regional Commissioner and the existing Regional Board, the Area Director and the Section Director, and then submitted to the National Office.

2. Change in Guidelines

Once adopted, these Guidelines may only be amended by the Regional Board by a 2/3 vote of the Regional Board members, with the approval of the Regional Commissioner, the Area Director and the Section Director, and then submitted to the National Office.



Article Eleven: Secondary Programs

1. Approval for Secondary Program Participation

One of the duties of the Region is to participate in Section and Area programs and to offer players the opportunity to develop and play in a wide variety of programs. As such, the Region's Board of Directors approved participation in the following Section 11 and/or Area Q FLEX and/or FLEX Extra programs ("Secondary Programs"): Section 11 Fall & Spring Extra Programs; Area Q League Playoffs; Section 11 League Playoffs; Area Q Winter All-stars; Section 11 All-stars Playoffs; Area Q Spring Select; and, U-16/19 programs.

2. Team Considerations

The total number of teams in any division is affected by the number of teams and players in the Core Program for that age division as well as whether the Region believes the level of skills and talent for the pool of players is sufficient to create teams for Secondary Programs. The Region shall, in its sole discretion and in accordance with the applicable program guidelines, decide if it shall submit a team or team(s) in a division (where a division is the combination of age and gender such as "Girls Under-11).

3. Selection of Coaches

- a) All those persons interested in coaching a Secondary Program team must notify the Regional Coach Administrator or appropriate Program Administrator by submitting a brief summary of experience and qualifications ("resume") by the deadline posted on the Region's website.
- b) Coaches must apply to be considered to coach a Secondary Program team each year. The Regional Coach Administrator and/or Regional Commissioner does not, at any time, guarantee or otherwise promise a Secondary Program coach will be selected to continue coaching any Secondary Program team or assigned to coach any future Secondary Program team.
- c) If there are two (2) or more teams in an age division, then the goal is to select coaches for multiple teams in the same division who work well together. The selection of players to play for one coach versus another should not be a source of conflict between the coaches.
- d) The final selection of Secondary Program coaches shall be made by a Selection Committee consisting of the Regional Coach Administrator, Regional Referee Administrator, Assistant Regional Commissioner (if applicable) and Regional Commissioner. Optionally, the respective Division Commissioner can, at the discretion of the Regional Commissioner, be included on the Selection Committee.
- e) Issues that contribute to the selection include, in no particular order and without limitation:
 - The experience of the coach;
 - Training and licensing/certification levels attained by the individual;
 - Ability to teach/convey soccer skills and strategy;
 - Organizational Skills;
 - Character and demeanor;



- Prior disciplinary record (if any); and,
 - Volunteer effort and involvement in the program.
- f) All coaches and assistant coaches must meet the following requirements:
- Coaches must be in good standing with the Region, Area and Section;
 - Age appropriate AYSO coaching certificate as defined program guidelines;
 - At least a Basic Referee certification;
 - AYSO or equivalent concussion certification; and,
 - AYSO Safe Haven Coaching Certification.
- g) Coaches are subject to the suspension or removal by the Regional Commissioner at any time due to any of the following:
- Failure to follow Region's policies, guidelines, or bylaws.
 - Inappropriate behavior at games, practices or any AYSO event. Or
 - Failure to follow National, Section, or Area policies, guidelines, or bylaws.

4. Player Tryouts

- a) The Region does not, at any time, guarantee or otherwise promise a current Secondary Program player will be selected to play on future Secondary Program teams.
- b) Tryouts are required for teams in the following Secondary Programs: the Section 11 Extra Fall Season and the Area Q Winter All-stars.
- c) All players participating in the tryouts must submit an AYSO Player Application Form to the Region prior to participating in the tryout. The AYSO Player Application Form must be present at all tryout sessions.
- d) Two (2) or more Evaluators are highly recommended. The Regional Commissioner, Regional Coach Administrator and Program Administrator shall select Evaluators for the tryouts. Coaches shall not be allowed to be Evaluators for their team.
- e) Tryouts shall be held as scheduled.
- f) There shall be a minimum of one (1) tryout session for players to be evaluated. Two (2) tryout sessions for players to be evaluated is highly recommended. Each session shall be approximately ninety (90) minutes in duration. If there are two or more sessions, then all sessions will be conducted exactly the same to ensure players who can only attend one of the sessions are rated on the same activities as all players being considered.
- g) Coaches for the future team may conduct the tryout session. It is strongly recommended the suggested tryout plan be used to ensure consistent and fair evaluations.
- h) The Evaluators will rate each player using a numbered scale and evaluation criteria specified by the appropriate program administrator.
- i) The Evaluators will not cooperate or discuss the player's ratings with other Evaluators or the coach at any time.



- j) The Evaluators will strive to generate a wide range of scores based on the skill levels of attendees at the tryout (not against a theoretical standard). Evaluators shall also strive to enter an evaluation score for every category for every attendee.
- k) The Evaluators shall turn in their evaluation scoring sheets at the end of each night's evaluations. Evaluations for the first night will not be returned to the Evaluators for the second night.

5. Player Selection & Team Formation

- a) The evaluator(s) ratings are normalized and turned into scores. The scores determine a ranked player order. The ranked player order becomes the basis for the coach to extend invitations to candidates.
- b) The coach shall prepare a plan for extending offers to players (Selection Plan). The coach shall present their Selection Plan to the Regional Commissioner or their designee for approval prior to extending offers to any players. Coaches are reminded they shall not offer implied or explicit promises and/or guarantees of any kind to any player (or their parent or guardian) outside of the Selection Plan and invitation process.
- c) The Regional Commissioner reserves the right to determine Selection Plans for each team – or to designate a Selection Committee to determine Selection Plans for each team – independent of a coach submitted Selection Plan should any conflicts in player selection exist.
- d) The Selection Plan is made up of Mandatory Picks, Additional Tryout Picks & Wild Card Picks where:

Mandatory Picks shall be a minimum number of top ranked players who must receive an invitation to join the team.

Additional Tryout Picks shall be a minimum number of players who attended at least one (1) tryout session who must receive an invitation to join the team.

Wild Card Picks shall be the maximum number of players who did not attend at least one (1) tryout session who may receive an invitation to join the team.

- e) The number of Mandatory, Additional Tryout and Wild Card Picks are determined by the number of players on the team roster and the number of teams in a division. The number of Mandatory, Additional Tryout and Wild Card Picks shall be communicated to the coaches prior to the tryouts.
- f) The coach extends invitations to the parent(s) and/or guardian(s) for each player pick on the Selection Plan. A “player commitment” is made if the invitation is accepted. Once a player commitment is made, then the player is part of the Secondary Program team until such time the player chooses to leave the team or the player is suspended or removed from the team by the Regional Commissioner for: a) Failure to follow Region's policies, guidelines, or bylaws; c) inappropriate behavior at games, practices or any AYSO event; or, c) failure to follow National, Section, or Area policies, guidelines, or bylaws.
- g) At a suitable time, the coach shall submit, in writing (where an email is sufficient) how they complied with the Selection Plan to the Regional Commissioner or their designee.

6. Call Backs

- a) Coaches who are undecided between players may call players back for additional evaluation (“Call Back”).



- b) There is a limited time window for call backs.
- c) The Call Back is not a tryout; only players who attended at least one (1) tryout session and appear on the ranked list may attend a Call Back (and the coach must have their AYSO Player Application Form in hand before they may participate in the Call Back session).

7. Underage Players Playing Up in the Section 11 Fall Extra Program

It is the Region's intent that players play in the proper age division for the Section 11 Fall Extra Program and that only truly exceptional, underage players be allowed to "play up." Underage players are those whose birth date falls after the cutoff date for a particular division. Generally they are eligible for play in an "older" division; however they must meet specific criteria in terms of their ranking.

- a) Coaches can extend invitations to only one (1) underage player.
- b) The player must attend at least one (1) tryout session for both the proper age division (if applicable) as well as the older age division. Wild card picks cannot be used for an underage player.
- c) Underage players must be ranked in the top half of all ranked players.

8. Determining Core Program Division Winners (for Participation in Area Q League Playoffs)

The Area Q League Playoffs is a competition between the top Fall Season Core Program teams from each Region in Section 11 Area Q. The Region determines the top teams through a variety of ways including, but not limited to the standings at the end of the season or through playoffs between teams within the Region. The determination is based on the number of teams in a division and the number of games scheduled in the regular season. The basis for the determination will be published on or with the release of the regular season schedules.

Article Twelve: Additional Region Guidelines

1. Good Sportsmanship Program

Good Sportsmanship is the cornerstone of the Region's soccer program. Consequently, the Region has a Good Sportsmanship program for use of participants in any program during any season the Region participates in.

2. Referee Points System

- a) The Region has implemented a Referee Points System (RPS).
- b) The Regional Commissioner can and may designate authority to make decisions specific to the administration of the Referee Points System to the Referee Points System Administrator and/or the Regional Referee Administrator as needed.
- c) Referee Points are part of the Total Points (which are used to determine a team's standings in Competitive Divisions as defined below).
- d) Referee Points are not earned or needed for the U-7 and U-8 divisions.
- e) Teams participating in the AYSO Section 11 Extra Program shall earn Referee Points in the same way Referee Points are earned and tracked for the Core Program.



- f) Referee Points are earned by volunteering to be the referee or assistant referee for U-9 and older games scheduled and played in the Region. The referee earns one (1) Referee Point. Each assistant referee earns one-half (1/2) Referee Point for the team they designate. These points or one-half points may not be divided between teams.
- g) Teams can earn a maximum of one (1) Referee Point (RP) per week from doing games as referee or assistant referee. The week begins on Monday and ends on Sunday. The total number of points a team may earn during a season from refereeing games and having them applied to the standings cannot exceed the number of games played during that season which count towards the standings. This applies to both the regular season and tournament season (if any).
- h) Referees and Assistant Referees must be in uniform and signed up in the scheduling system to earn Referee Points.
- i) Credit for games refereed must be submitted to the RPS Administrator by the Sunday evening that ends the RPS week
- j) Additional Referee Points can be earned through referee certifications in the current season:
 - i. A volunteer who becomes a certified Basic Referee by taking a class between August 1 and the before the last game of the current season earns one (1) Referee Point for the team they designate. A new Basic Referee or U-8 Official who upgrades their certification to Basic Referee must complete one game as Referee (not as Assistant Referee) to claim this additional Referee Point.
 - ii. A volunteer who upgrades the Referee certification (from Basic Referee to Intermediate Referee, Intermediate Referee to Advanced Referee or Advanced Referee to National Referee) between August 1 and before the last game of the current season earns two (2) Referee Points for the team they designate.
 - iii. Additional Referee Points will be limited as follows:
 - (1) Additional Referee Points may only be earned during the regular season.
 - (2) Additional Referee Points must be reported by the weekend before the last game of the season.
 - (3) The maximum Additional Referee Points that a team may earn will be limited as follows:
 - One Point, if the number of games that count toward the final standings in the regular season is five or less.
 - Two Points, if the number of games that count toward the final standings in the regular season is greater than five and less than nine.
 - Three Points, if the number of games that count toward the final standings in the regular season is nine or more.

3. No Dogs or other Pets at Games or Practices

- a) No dogs or other pets - except for properly identified service dogs - are permitted within the vicinity of the field during games or practices.
- b) Coaches are reminded it is their responsibility to remind spectators and to enforce this policy on their sideline.
- c) Referees may have to suspend a match until a dog or pet has been removed from the vicinity. If the person who brought the dog or pet refuses to remove the animal from the vicinity, then the referee may expel the spectator and/or terminate the match. Nobody shall be allowed to defy this policy.
- d) In some cases, a field might have a sidewalk to help define what is in the vicinity. Dogs may be on the sidewalk or on the other side of the sidewalk as long as they do not present a safety hazard or concern for the participants (including players, coaches, referees and



spectators) of the game or practice.

4. Practices Guidelines

- a) Coaches are reminded that the limitations on practice times are intended to create a fair and balanced program for all participants. While practicing each week for periods longer than specified in these guidelines may be of substantial benefit to that select few who are afforded the opportunity, in the long run, such policies are detrimental to the remainder of the participants by creating an "uneven playing field."
- b) If at least half of the players from a single team are together with a coach, then it shall constitute a practice session.



- c) No "optional" practices, "lesson meetings" or other such gatherings intended to "coach" soccer to a team shall be permitted. However, a team may substitute one or more practices per week with such meetings or special gatherings intended to coach soccer off the field.
- d) All teams shall observe their allocated practice slots, fields, and parks. In particular, teams should refrain from practicing in "open areas" of parks not allocated to them.
- e) A weeknight game shall be considered equivalent to one (1) practice session towards the maximum number of practice sessions per week.
- f) Any team found practicing in violation of these guidelines may forfeit the game immediately following each week where a violation has taken place.

5. Game Schedules

- (a) Schedule Source and Availability. The Region's games schedule is posted on a website which is accessible to all participating members (Schedules). If games hosted by the Region for a division includes a team or teams from other AYSO Regions within AYSO Section 11 and/or Area Q, then the schedules for these games may be on the AYSO Section 11 and/or AYSO Area Q scheduling website (rather than on Schedules). An Internet website link (URL) to the Schedules, Section 11 schedules and/or Area Q schedules are posted under Schedules on the Region's website.
- (b) Regional Scheduler Authority. The Regional Scheduler is authorized by the Regional Commissioner to: a) Create, publish and change the Schedules as the Regional Scheduler deems necessary; and, b) Delete games from the schedule when a referee is not scheduled for a game per these Regional Guidelines.
- (c) Unauthorized Games. No games may be played between two (2) teams which are not listed on the Schedules (this does not include scrimmages between teams during practices).
- (d) Game Rescheduling. All game reschedule requests must be submitted at least three (3) days prior to the day when the game will be played. Games may be rescheduled if approved by the Regional Scheduler, the Division Commissioner and both coaches. Game make-ups are subject to field availability and at the discretion of the Regional Commissioner or the Scheduler as directed by the Regional Commissioner.

Article Thirteen: Additional Core Program Regional Guidelines

The U-9 through U-14 Core Program divisions are competitive divisions since the game results are reported and standings are published ("Competitive Divisions").

1. Game Points, Referee Points, Sportsmanship Points and Total Points

Various types of points – such as Game Points and Referee Points – are added or subtracted to a team's Total Points (the sum of all points) determine standings in the Competitive Divisions.

2. Rules of Competition

- a) Some Competitive Divisions may include games against teams from other Regions in addition to games against the Region's teams. These Rules of Competition apply only to matches played between the Region's teams.



- b) Teams losing Game Points as a result of player misconduct or coach misbehavior described below will have them deducted from the Region division standings whether or not the misconduct or misbehavior was a game between two (2) Region teams or not.
- c) Games can end in a tie.
- d) Game Points are assigned for the results per game are awarded as follows: 3 Game Points for a win; 1 Game Point for a tie, and 0 Game Points for a loss.
- e) Losing Game Points:
 - i. Teams with players who receive Cautions (yellow cards) will not lose Game Points.
 - ii. Teams will lose one (1) Game Point for the first time a player on their team receives a Send-off (red card). Each subsequent Send-off issued to a player on the team will result in one additional, cumulative Game Point lost (1st one results in 1 Game Point lost, 2nd one results in 2 Game Points lost, 3rd one results in 3 Game Points lost, etc.).
 - iii. Teams lose two (3) Game Points for the first time a coach is dismissed from the field of play by the referee. Each subsequent dismissal issued to a coach on the team will result in one additional, cumulative Game Point lost (1st one results in 3 Game Points lost, 2nd one results in 4 Game Points lost, 3rd one results in 5 Game Points lost, etc.).
- f) If teams in the same division play a different number of games, then standings will be determined by the average Total Points per game determined by dividing the Total Points by the number of games played for each team. In the case two teams have the same average Total Points per game, then the team playing more games shall be considered above the other team in the standings.

3. Reporting Game Results

At the end of each day, the coach of either team shall report the game score on the Region's website. All coaches must report all games so that chances for error in tabulation of statistics can be minimized.

4. Tie-breakers

- a) If there are two or more teams tied with same number of Total Points (the sum of Game Points and Referee Points) and a winner must be determined, then the following Tie-breaker rules are followed in order until a winner is determined.
- b) If three or more teams are tied with the same number of Total Points, then run through the Tie-breaker rules until 1 team is eliminated. Once a team is eliminated from the tie, restart from the beginning again and eliminate a team each time until you are left with only 1 team.
- c) Compare teams using the following rules, in order, to determine the winner (or to eliminate teams from the tie):
 - i. Compare the win/loss/draw results between the teams ("head to head" comparison). No other criteria (such as, the goal differential) is considered at this stage – only the results of head-to-head competition. If the head-to-head comparisons do not determine a winner, then continue to the next tie breaker rule.
 - ii. Calculate the goal differential for each game (maximum of a 3 goal differential per game) over all specified regular season games[4]. No adjustments if, for any reason, the teams did not play the same amount of games. The team with the lowest goal



- differential is eliminated. If they are still tied, then continue to the next tie-breaker rule.
- iii. Calculate the number of goals allowed per game (maximum of 3 goals allowed per game). If the number of games of all teams is not the same, then only use the lowest goal differential games for the teams which played more games. The team with the most allowed goals is eliminated. If they are still tied, then continue to the next tie-breaker rule.
 - iv. Calculate the number of goals scored (maximum 3 goals scored per game). If the number of games all tied teams is not the same, then only use the highest goal differential games for the teams who played more games. The team with the least scored goals is eliminated. If they are still tied, then continue to the next tie-breaker rule.
 - v. The Regional Commissioner can, at their sole discretion, decide to either perform a coin flip or arrange to have a certified, authorized Referee conduct Kicks from the Penalty Mark (KFTPM) according to the Laws of the Game to determine a winner. The results of either the coin flip or KFTPM are final.

5. Core Program Guidelines

The Region strives to operate all Core Program division in accordance with the AYSO National Office small-sided recommendations. The Region has summarized the small-sided recommended guidelines by division for the convenience of Members of the Region on its website.

Article Fourteen: Youth Academy Program

1. Program

The American Youth Soccer Organization (AYSO) Region 213 FLEX Extra Concurrent Program ("FLEX Program") is a pilot program for Under-9 (U9) through Under-14 (U14) boys and girls players who are: a) Are participating in the Fall Season of the Core Program; b) Possess the appropriate skills, commitment and abilities; And, c) Are participating in the U9, U10, U12 or U14 divisions (in the Region).

This Article Fourteen remains unchanged from the version previously approved by the Section Director, Area Director and Regional Board for the 2013 Membership Year.

2. Jurisdiction

- a) The FLEX Program shall be conducted in accordance with the current AYSO Rules and Regulations, Bylaws and National Policies; the current FIFA Laws of the Game (AYSO Edition); AYSO Region 213 Regional Guidelines (Regional Guidelines); and the guidelines as contained herein.
- b) The FLEX Program rules of play and calendar will be published on the Region 213 website.
- c) The program will be administered by the AYSO Region 213 FLEX Program Administrator (Program Administrator), who will be responsible for providing general administrative oversight and direction of the program. This will include managing dispute resolution/discipline review on behalf of and/or through the Regional Commissioner or their designee. The Program Administrator is authorized to appoint staff to assist in managing the FLEX Program through AYSO volunteers or third party contractors (approved by the Regional Commissioner) in the best interest of the FLEX Program. The Program Administrator is responsible for overseeing and verifying the FLEX Program requirements are met as they



pertain to player eligibility, coach eligibility, team formation, field allocations and referee support by those individuals that elect to participate in the FLEX Program.

- d) Issues requiring special jurisdiction will be evaluated and handled by the Regional Commissioner in a manner which is in the best interest of Region 213 and AYSO.
- e) Dispute and misconduct resolution will be handled via the dispute resolution process defined in these Regional Guidelines.

3. Player Eligibility

- a) Player eligibility, as it pertains to age requirements to participate in a specific gender/age division, is defined in the AYSO National Rules & Regulations and Regional Guidelines. A player playing "up" in the primary program shall play in the same gender/age division in the FLEX Program.
- b) Eligible players must: a) Be registered with Region 213 in the current Membership Year; b) Participate in a scheduled tryout for the proper gender/age division; and c) Be on a roster of a primary program team.
- c) The AYSO National Office player database (which is currently eAYSO) shall be the source of determining all players' current registration status, the creation of team rosters and ID cards.
- d) As defined by National regulations for FLEX Extra Concurrent Programs, players may play on another AYSO standard primary program team during the same season. They are eligible for the primary program playoffs, primary program postseason (such as Area and Section League Playoffs as well as the Irvine Mayor's Cup) and all-star play.
- e) Players selected to the FLEX Program will commit to their standard primary program teams first and their FLEX Program teams second. Players selected to participate in the FLEX Program are expected to attend each session at the agreed upon times.
- f) Guest players, outside players and loan players are strictly prohibited. Any team using an ineligible player will forfeit all games in which this player participates. Placing/playing an ineligible player on a team may result in the expulsion of the player and/or coach or such other disciplinary action as deemed appropriate in accordance with the Regional Guidelines due process procedure.
- g) The coach cannot remove a player from the team or from the FLEX Program (during the FLEX Program season) once a player has been selected to participate in the program. A player can decide to leave the program and cannot be prevented from leaving if this is their choice. Coaches are reminded participation in the FLEX Program requires character and integrity. As such, coaches should strive to keep players interested and participating in the FLEX Program.

4. Coach and Assistant Coach Eligibility

- a) Each team must have a coach.
- b) A coach can only have one team. A coach can be an assistant coach for only one additional team. The scheduler is not responsible for preventing schedule conflicts for those individuals who are the coach of one team and the assistant coach of another team. Identified schedule conflicts are resolved using the published (on the Region and/or scheduling website) game change request process.
- c) At a minimum, FLEX Program Coaches and Assistant Coaches must:
 - Have a current volunteer application on file at the National Office;



- Be an AYSO trained coach as specified in these guidelines;
 - Be Safe Haven certified;
 - Be an active participant in the Region's standard primary program as a coach or other volunteer service the Region determines adequate to fulfill this requirement;
 - Be in good standing with the Region and AYSO;
 - Be approved by the FLEX Program Administrator; and
 - Be evaluated and renewed each membership year.
- d) Coaches must have completed the minimum training levels below:
- U9 and U10: AYSO U-12 Coach Certified
 U12: AYSO Intermediate Coach Certified
 U14 Advanced Coach Certified
 - A minimum of one season (fall or spring) between coach training and certification upgrades is highly recommended.
 - Coaches must be certified as an AYSO Basic Referee or higher.
- e) Coaches shall apply for consideration to the Regional Coach Administrator. The Regional Coach Administrator shall make recommendations to the Regional Commissioner and the FLEX Program Administrator. Coaches shall be approved by the Regional Commissioner.
- f) The Regional Coach Administrator and/or Regional Volunteer Administrator shall attest to coach compliance.

5. Regional Support

a) Referees

- i. Each game shall have, at a minimum, a certified referee (where a certified referee is defined in the Regional Guidelines). Because all of the Team Coaches are also certified referees, a Team Coach can sign up and do the game as referee for their own match as long as they are in a referee uniform and can be clearly identified as the game referee. A Team Coach should not sign up to do their team's game until the game is within one (1) day of being cancelled (due to the fact no referee has signed up for the match).
- ii. Referees sign up using the Regional scheduling system.
- iii. Games that do not have a Referee assigned by 7:00 PM the day prior to the scheduled game may be subject to cancellation. Canceled games are not made up or rescheduled.
- iv. To encourage volunteers to get trained as referees and doing games, a Referee Points System which impacts a team's standings will be established and published prior to the start of the FLEX Program. The FLEX Program Referee Points System will be based on the same Region 213 Referee Points System used for the primary program. Referee Points earned doing games in one program cannot be applied to teams in the other program.

b) Fields

- i. Fields and equipment shall be age and program appropriate.



- ii. The Regions is responsible for properly preparing all fields.
- iii. Fields are part of the Region's current Fall allocation.

c) Player ID Cards

- i. Players participating in the FLEX Program shall have Player ID cards.
- ii. The coach shall present a valid and current Player ID card for each player on the team and a team lineup card from eAYSO to the referee during the team check-in.
- iii. Player ID cards shall bear the player's the same first and last name as specified in eAYSO (and listed on the lineup card), AYSO ID number, the Membership Year in which they are registered, a recent photo and the signature of the Regional Commissioner.

d) Coach ID Cards

- i. Coaches participating in the FLEX Program shall have Coach ID cards.
- ii. Coach ID cards shall bear the same first and last name used in eAYSO (for volunteer registration), AYSO ID number, the Membership Year in which they are registered as a volunteer, a recent picture and the signature of the Regional Commissioner.
- iii. Coaches shall wear ID cards visibly on their person during pre-game check in and for the duration of all games.
- iv. Coaches must have at all events in which the team participates the following:
 - Their Coach ID cards,
 - An eAYSO team roster,
 - Laminated player ID cards for each participating player, and
 - AYSO Player Registration Forms (medical release forms) for each participating player (with an electronic signature or wet ink signature).

e) Team Rosters

- i. Team rosters are to be entered in eAYSO.
- ii. The Team Roster - and all changes to the Team Roster - must be approved by the FLEX Program Administrator prior to any new player participating with a team.
- iii. As a development program, coaches are encouraged and allowed to temporarily exchange players (already approved and participating in the FLEX Program) between their teams for FLEX Program practice and game sessions as long as:
 - All other conditions for the player are met,
 - Both coaches agree to the temporary exchange,
 - Both players and/or their parents agree to the temporary exchange, and
 - The player participates in no more than one FLEX PRogram practice and game session in a twenty-four (24) hours period.



6. Team Format

- a) Each gender/age division will have at least twenty (20) and no more than thirty (30) players. Each gender/age division will have at least four (4) and no more than six (6) teams. Each team shall have at least four (4) and no more than six (6) players.
- b) The Region cannot have more players participating in the FLEX Program than they have participating in the standard primary program.
- c) Age division brackets will correspond to the same FLEX age division brackets designated by Area Q for the All-star program.

7. Tryouts and Player Selection Procedure

- a) Player Evaluations and Tryouts
 - i. Player evaluation opportunities shall be widely advertised to all potential players. A minimum of one (1) advertised tryout will be held for each age division.
 - ii. All participants in a tryout must be registered with Region 213 and a participant in the primary program prior to the tryout session. Players attending the tryout will supply a recent printout of their registered player form prior to participating in the tryout.
 - iii. All players must be newly selected each membership year.
 - iv. All players in a gender/age division in the primary program are eligible to tryout for the same gender/age division of the FLEX Program.
 - v. The FLEX Program Administrator, or the coach as designated by the FLEX Program Administrator, shall notify all players who tried out if they made a team or not within a reasonable amount of time after the tryouts have concluded.
 - vi. The approved procedure for team selection shall be made publically available (such as posting it on the Region website).
 - vii. Here is the recommended procedure:
 - Evaluations shall be as impartial as possible.
 - All of the division's coaches will conduct evaluations of players in the same gender/age division as their team. A parent of a player (other than a coach) trying out for a FLEX Program team may not participate as an Evaluator for their child's gender/age division.
 - The FLEX Program Administrator will supply the drills to be run during the tryout session. Someone other than the coaches shall conduct the tryout to ensure the Evaluators have enough time. If more than one tryout event is scheduled, then all tryout sessions shall be the same to ensure players who can attend only one event are evaluated based on the same drills and games.
 - All of the Evaluators must submit player rankings/ratings for category on the scoring sheet for every player at the tryout -- including the coaches' kids.
 - Evaluators rate/rank players based on four (4) criteria: technical, tactical, functional attack and functional defending. All Evaluators need to have sufficient education, experience and understanding to understand what these mean and how to rank/rate players for each of these categories. All players are ranked against the other players at the tryout - not against a theoretical "perfect" player. As a result, some players will



get the lowest possible rating/ranking while others will get the highest possible rating/ranking.

- All of the ratings/rankings from all of the Evaluators are normalized and standardized resulting in list of players in rank order based on a combined, normalized and standardized score.

b) Player Draft

- i. The order in which coaches can select players in the draft shall be determined using a fair, unbiased process (such as pulling numbers from a hat or through a process of elimination using coin tosses and/or dice).
- ii. Players are selected by coaches using a “snake draft.” A snake draft means the selection order reverses for each round:

Round 1: Coach 1, Coach 2, Coach 3, Coach 4, Coach 5 and Coach 6.

Round 2: Coach 6, Coach 5, Coach 4, Coach 3, Coach 2 and Coach 1.

Round 3: Coach 1, Coach 2, Coach 3, Coach 4, Coach 5 and Coach 6.

Round 4: Coach 6, Coach 5, Coach 4, Coach 3, Coach 2 and Coach 1.

Round 5: Coach 1, Coach 2, Coach 3, Coach 4, Coach 5 and Coach 6.
- iii. If applicable and if a coach requests, then the coach’s child is protected from being drafted by another coach and may be selected in the last round of the draft.
- iv. No player may be traded between coaches without prior approval from the FLEX Program Administrator.

8. Uniforms & Equipment

- a) All uniforms and equipment shall be in accordance with AYSO National Rules and Regulations.
- b) All uniforms will be the same for all players in the same gender/age division. Teams will be distinguished using pinnies/vests. The home team (according to the schedule) shall wear the pinnies.
- c) Only those funds generated through registration fees for the FLEX Program are used for player uniforms or for any additional FLEX Program specific equipment (such as portable goals which are unique to the FLEX Program and not shared by the primary program) or spirit gear (warm-ups, backpacks, banners, etc.). Primary program and FLEX Program funds can be used for any and all resources which are common and/or shared between them. Common and/or shared resources may include, but are not limited to, fields, field painting, Region administration expenses, etc.

9. Training & Games

- a) Only players on the official roster of the team are permitted to participate in team training.
- b) The games schedule is posted on a website available from (or on) the Region website
- c) Each session contains a 1-hour training session (ideally monitored and/or guided by a Master Coach providing the curriculum and guidance) for the Team Coaches to execute with their teams. Games are played following the training.



- d) All games are played in two (2) halves of equal length. The length of each period depends upon the age division as follows:
- | | |
|-------------|------------|
| U9 and U10: | 15 minutes |
| U12: | 20 minutes |
| U14: | 25 minutes |
- e) All games shall be played as scheduled (date, time and field).
- f) Coaches are responsible for reporting game scores as directed by the FLEX Program Administrator.
- g) Sideline assignments of the teams and spectators shall be in accordance with direction provided by the FLEX Program Administrator. In some cases, the city of Irvine may allow the game fields to be setup on standard soccer fields. The city may ask the Region to place all of the spectators outside of the standard soccer field. As a result, all of the spectators and coaches may be assigned to the same sideline.
- h) For games cancelled by adverse weather conditions (rain, poor air quality or act of God), the FLEX Program Administrator, with the assistance of the Regional Scheduler, will reschedule the game if fields are available at a future date and time. The FLEX Program Administrator has the authority to reschedule games or declare a forfeit should there be an unfair advantage by not rescheduling a game.
- i) The referee is to report all misconduct, including cautions or send-offs of players; irresponsible behavior by coaches or spectators; injuries that may require medical attention; suspensions of games due to field closures; and any other area of concern including unsafe conditions using the Region's match reporting forms and/or system within twenty-four (24) hours of the game.
- j) The referee may terminate or suspend a match for reasons of safety (bad weather or darkness), for any serious infringement of the Laws of the Game (or Regional Guidelines) or because of interference by spectators. The referee must report fully on the events.
- k) The FLEX Program Administrator has the authority to declare a winner, a forfeit or a replay of the match in its entirety as follows:
- l) If a team does not appear for a scheduled game, their opponent will be awarded a 1-0 forfeit.
- m) A team not ready to play at the scheduled time shall forfeit that game and their opponent will be awarded a 1-0 forfeit.
- n) If the game is terminated due to the actions of both teams, then the game shall be deemed a forfeit by both teams and will count as a loss in the computation of average points per game (when determining the standings).
- o) If a game is suspended prior to completion due to inclement weather or any other unforeseen circumstances, the game score will stand as recorded by the referee, provided one half or more of the regulation game time had been played at the time of suspension.
- p) If less than one-half of the regulation game time had been played at the time of the game suspension, the game will be rescheduled and played in its entirety at a later date and time if possible.



10. Game Scoring

- a) Standings will be determined by average points per game (total points earned divided by number of games played).
- b) A maximum of three (3) game points may be awarded to a team in any one game. Points shall be awarded as follows: a win equals 3 points; a tie equals 1 point; and no points for a loss.
- c) See the FLEX Program Referee Points System for the awarding of Referee Points to a team. In general, the FLEX Program Referee Points System should be designed so that no more than one (1) Referee Point can be added to a team each week. Referee Points should also be earned in the same week they are earned. Referees cannot do 2 games in one weekend and apply the points from those games to a single team.
- d) Awards will be given to the top two teams based on the final league standings.

11. Scoring Deductions

- a) Points are deducted for misconduct and/or misbehavior as follows:
- b) A one (1) point deduction for each red card (send-off) received by a player.
- c) A three (3) point deduction when a coach or assistant coach is expelled for failure to conduct themselves in a responsible manner (before, during, or after the match). And,
- d) A one (1) point deduction when a spectator is expelled for failure to conduct themselves in a responsible manner (before, during, or after the match).

12. Resolving teams tied in standings

- a) If more than two teams are tied in the standings at the end of the season, then use these rules until a team is eliminated. Start from the beginning and use the rules to keep eliminating teams until there are only two teams left. When you have only one team, then run through the rules until one team is eliminated (the other team is the winner).
- b) The deciding rules are as follows:
 - Head-to-Head Play: outcome of the games involving the tied teams).
 - Goals Against: Team with the lowest number of goals against.
 - Goal Differential: goals scored, less goals allowed, maximum differential of three (3) goals per game.
 - Goals Scored: Team with highest number of goals scored, maximum of three (3) goals per game.
 - Lowest point deductions for misconducts and send-offs.
 - Random draw (Coin toss).

13. Player Substitution

All games are played in four (4) equal periods. Coaches will use their best efforts to ensure all players receive an equal amount of playing time. No player shall play the entire game until all players on the team have played three of the four periods.



14. Misconduct

- a) It is the responsibility of the referee in games to submit a written Match Report within 24 hours after the conclusion of the game in which:
- b) A player caution or send-off occurred.
- c) A coach or spectator is warned or expelled for failure to conduct themselves in a responsible manner (before, during or after the game).
- d) Should violators of the penalties set forth in this section refuse to immediately leave the field when requested to do so by the referee, the game shall be suspended until the situation has been resolved. If it is not resolved, in what the referee considers a reasonable amount of time, the game shall be terminated and the referee must submit a Match Report.
- e) There is no mandatory "cooling off" period for cautioned players. It is recommended that, at the coach's request and with the referee's permission, a cautioned player, or any player having difficulty controlling his emotions, may be substituted at the earliest opportunity.
- f) Send-Off's (Red Cards), Cautions (Yellow Cards) and Coach/Spectator expulsions or reports of irresponsible behavior issued in games are not subject to appeal.

15. Suspensions

- a) The penalty for a player send-off (Red Card) shall be a minimum one (1) game suspension.
- b) The penalty for coaches or spectators being expelled for failure to conduct themselves in a responsible manner shall be a minimum of a two (2) games suspension.
- c) The length of any suspension may be increased and other disciplinary measures applied if deemed warranted in accordance with the Region 213 Regional Guidelines due process procedure.
- d) Suspensions shall be served in the first game (not scrimmage) that is played following the game of the incident.
- e) Player sent off must leave the field in the company of his/her parent(s) or guardian(s). Otherwise, the player may remain in the proximity of the field under adult supervision (in accordance with Safe Haven requirements) until his/her parent(s) or guardian(s) arrive at which time they will leave the field immediately.
- f) A player serving a suspension may not attend any of the team's next scheduled games (as a spectator or otherwise). They may return to the team after their suspension has been served.
- g) A coach or spectator serving a suspension may not be present at the game (including pre and post game activities) or participate in any manner.
- h) In the event a suspended player or coach participates in a match from which he/she has been suspended, the game shall be recorded as a forfeit in favor of the opposing team. For each such event, the original suspension must be served at the next game played by the team, an additional one game suspension must be served at the following game, and the coach of such team must serve a one game suspension.



Certifications

The Standard Regional Guidelines previously adopted by the National Board of Directors of the American Youth Soccer Organization (“AYSO”) pursuant to National Bylaws Article IV, and other provisions of the Bylaws and California state law, which appear in the text of the preceding, baseline document are those which existed as of May 28, 2012, which was the date of the final meeting of the AYSO National Board of Directors during the 2011-2012 fiscal year.

_____/s/ William Hummell_____
William Hummell
National Secretary

The changes, deletions and additions to the baseline Standard Regional Guidelines necessary to become these Regional Guidelines for AYSO Region 213 adopted by the Region’s Board of Directors are those which existed as of May 12, 2014 which was the date of the last approval made in writing by the Regional Board (where a vote by electronic mail sufficed).

/s/ Andrew Edwards
Andrew Edwards
Regional Commissioner